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CASINO GAMING PERMIT (CGP)  
REQUIREMENTS

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## Extract of PRE-Casino Gaming Permit Terms & Conditions

### Note:

**\*\*\* The NLRC will conduct a due diligence exercise to ensure all information provided is complete and accurate before issuing a letter of approval.**

The prospective Casino Gaming Operator (CGO) (using her own letterhead, not through proxy or agent) must:

1. Submit a written application to the National Lottery Regulatory Commission (NLRC), formally notifying the Commission of its intention to operate a Casino business in Nigeria. Such application should be accompanied with the following:
  - i. A copy of the incorporation documents from the Corporate Affairs Commission (CAC). The incorporation documents **MUST** indicate a **minimum share capital of THIRTY MILLION NAIRA (₦30,000,000.00)** with its **core objectives** as the **operation of a Casino in Nigeria**, etc.
2. A Remita Payment of a non-refundable fee will be made as an Application Processing Fee made payable to the National Lottery Regulatory Commission.
3. Complete and return Permit Application Form with the following documents as itemized on the list of required documents for Casino (as may be prescribed from time to time by the Commission)
  - a. Evidence and details of the source of funds
  - b. Business Plan detailing but not limited to the following: (marketing plan, lottery industry analysis of the types of games to be played, price structure of tickets, number of draws, applicant's game rules, capital budget, and financing plan).
  - c. Address of Registered Office, Branches, other Planned locations and Agents.
  - d. Description of Operations and Management Structure.
  - e. All third-party Agreements/Contracts to be reviewed, which is subject to approval or rejection by NLRC (SLA agreements, Software agreements, Joint venture Agreements)
  - f. The Terms and Conditions for participation in all games.
  - g. Evidence of Tax Clearance Certificate of all its Directors.

- h. All schemes/games/ activities to the NLRC for test run before launch.
  - i. Software Certification
  - j. Copy of Test Lab Certificate for all software and casino gaming machines and equipment
4. Proof of Registration of trademarks and evidence of domain name(s) registration
  5. Provide profile of key staff (ICT MANAGER, ACCOUNT MANAGER, HUMAN RESOURCES MANAGER, CUSTOMER CARE MANAGER)
  6. Pay the Casino Gaming **Permit fee** payable to the Commission within **90days** upon satisfying the document review process and receipt of notification from the Commission. **Permit Validity is Five (5) Years.**
  7. Sign the Casino Gaming Permit agreement to abide by the rules and regulations governing Casino business operations in Nigeria with Quarterly Remittances to NLRC and NLTF as advised.
  8. All existing licensees or Permit holders of other gaming businesses who wish to obtain a Casino Gaming Permit must in addition to requirements 3 to 7 above, also:
    - a. Submit bank statements of the last 2 years.
    - b. Submit evidence of increase of share capital to THIRTY MILLION NAIRA (₦30,000,000.00).
    - c. Submit evidence of up-to-date annual returns to NLRC and NLTF from issuance of their existing betting or lottery permit/license

## DETAILED REQUIREMENTS FOR CASINO GAMING PERMIT

### **Stage 1: Application Requirement**

Applicants must submit a proposal to National Lottery Regulatory Commission (“The Commission”) with the following information/ documents.

- A. Completed National Lottery Regulatory Commission application form
- B. An application letter stating the intention of the applicant
- C. Payment of non-refundable Application and Processing fee payable to the Commission as advised.
- D. **Pay the Casino Gaming Permit Fee as advised** payable to the Commission upon satisfying the application document review process and receipt of notification from the Commission. **Permit has Five (5) years validity.**

### **E. General Business Information**

- i. Incorporation documents: Certificate, MEMART and Application Form 1.1 (or Form CAC 2 and CAC 7)
- ii. Applicant company must have a Minimum share capital of ~~₦~~30,000,000.00 (Thirty Million Naira)
- iii. Evidence of filing annual returns to date with Corporate Affairs Commission
- iv. Profile of the Company and each of its Directors
- v. Address of administrative office and locations across Nigeria
- vi. Evidence of Domain name registration with (.ng/.com)
- vii. Proposed Brand: Evidence of registration with Ministry of Trade and Investment,  
Trade name, logo and colours
- viii. Name and profiles of all Directors and Key Personnel including Company Secretary, Compliance Officer, Accountant, ICT Manager, Operations Manager, Agency Manager(s) and Customer Care Manager
- ix. Qualification and relevant gaming industry experience of Directors or Key Personnel
- x. Evidence of tax payment by Directors and Key Management Staff for the preceding year
- xi. Copy of Organogram and Proposed Organizational Structure

## **F. Operational Information**

- i. Details of planned game events (live casino games, sports book, virtual games and soon) and comprehensive modalities for each of the game events
- ii. Proposed distribution channels: retail, web-based, SMS, Mobile app or other channels
- iii. Operations, Marketing and Distribution Strategy showing expansion plans across Nigeria
- iv. Betting modalities, Terms & Conditions of participation and game rules
- v. A Casino gaming industry analysis including SWOT analysis and competitive advantage of the proposed Casino gaming scheme.

## **G. Financial Information**

- i. The proposed investment in the Casino gaming scheme
- ii. Source of funding and financing plans: equity, foreign investment, loans and applicable terms of investment
- iii. Evidence of financial capability to fund the operation of a Casino gaming scheme including the Company's Bank Statement of the last two (2) years
- iv. Five (5) Year financial projection for the betting scheme: profit and loss account showing investment, sales/income, winnings/ prize money, tax obligation, operating expenses, third party suppliers etc.
- v. Details of payment solution provider and proposed integration plan with such providers. Service agreement with provider.

## **H. Technical information**

- i. Letter of introduction to the Commission (NLRC) from ALL technical solution providers (software providers, hosting company and any other technical support services) engaged by the applicant stating specifically the nature of services to be rendered supported with relevant documents (SLAs).
- ii. Letter of undertaking from ALL technical solution providers (software providers, hosting company and any other technical support services) engaged by the applicant stating their commitment to fair and equitable service to their client and to promote the development of global gaming by implementing best practices in compliance and service delivery.

- iii. An evidence of standard certification for the proposed platform/equipment/machines. Copy of the result of recent Laboratory test executed on the gaming platform or any written document either as approval or endorsement from a recognized regulatory authority verifying the integrity of the proposed platform.
- iv. A document detailing all components (Operating Systems, Gaming software, Databases) and hardware & specifications (Servers, UPS, switches, routers, firewalls etc.) to be implemented during setting up of the platform.
- v. Schematic diagram providing concise illustration of the technical operational flow.
- vi. **Note:** At the end of this application process Applicants will be required to make a presentation to the Commission. Application review takes 10 working days.

## **Stage 2: Provisional Approval**

The provisional approval is subject to the demonstration of operational capacity and fulfilment of the following conditions:

- i. Payment of Permit fees
- ii. Evidence of Trademark registration with the Federal Ministry of Trade and Investment.
- iii. Inspection of your technical and operational facilities including administrative office and data centers.
- iv. Connection to NLRC monitoring and reporting platform
  - A real-time guest access to the regulator interface on the proposed platform where daily transaction statistics and activities can be obtained.
  - Access to a securely configured online FTP server where daily transaction data is logged and from where the Commission can access the daily transaction logs in a required format.
- v. Website advert materials in hard and soft copy including a picture frame of your tradename/logo (Size 16/12 horizontally).
- vi. Companies with foreign ownership and Directors will be required to provide
  - The business quota of the applicant's company
  - Residence/work permit issued by Nigerian Immigration Service
- vii. Investment certificate from Nigerian Investment Promotions Commission (NIPC)
- viii. Execution of Terms & Conditions of operation of Casino gaming.
- ix. Copies of duly executed service-level agreements with third-party providers

- x. Signed undertaking from all technical providers

A substantive permit will be issued at the expiration of the provisional approval period. Non-fulfilment of the above conditions within the stipulated 90 days will void your application for Casino Gaming Permit.

### **Stage 3: Licensing**

- i. Provide evidence of registration with the Special Control Unit on Money Laundering before licensing.
- ii. Provide Bank Guarantee of at least ₦25,000,000 (Twenty-Five) million naira before permit issuance.
- iii. Permit holders are required to pay on a quarterly basis and annual basis as stipulated by the Commission from time to time
- iv. Operators must submit Monthly Reports in the approved format on or before the 10<sup>th</sup> day of the succeeding month.
- v. NLRC will conduct a system audit on a quarterly basis.
- vi. The Commission may conduct a quarterly stakeholders interactive meeting.

### **POST Requirement Casino Gaming Permit Terms & Conditions**

The Casino Gaming Operator (CGO) must:

1. Ensure the participation age is 18 years and above, and do everything possible to guard against underage gaming.
2. Provide:
  - a. CGO website URL and advert material(s) in hard and soft copy for upload to the Commission's website
  - b. Ensure the Commission's URL is present on CGOs' website
3. Submit to the NLRC central server:  
Daily data detailing total entries, wins, losses and pay-out(s). Where the applicant has an external technical consultant managing the operation/transaction, the consultant must be authorized to submit daily data.  
**\*\*\*In the event of a manual process, the daily scheme activity reports must be submitted to the NLRC. \*\*\***
4. Pay Casino Gaming Permit annual fees to the Commission and Trust Fund.

5. Remit statutory quarterly remittances to National Lottery Regulatory Commission and National Lottery Trust Fund for good causes, as applicable.
6. Ensure to meet all obligations to players on your platform.
7. Submit evidence of Operating fee remittance.
8. Submit an Annual Audited Financial Report.
9. Submit an Annual report not later than 6 months after the end of each reporting year; the CGP will be suspended if this annual report is not submitted by the stipulated period.
  - a. If new agreements are entered during the period under review. All third-party Agreements/Contracts to be reviewed, which may be approved or rejected by the NLRC (SLA agreements, Software agreements, Joint venture Agreements)
10. Ensure that the Casino Gaming Permit (CGP) shall not be used to commit fraud or support any criminal act.

#### **NOTE**

**\*\*\*CGO must always revert to the Commission before entering into any form of Agency/Franchise agreement(s)**

**\*\*\*CGO must ensure office location is a minimum of 400 meters away from the office of an existing CGO**

**\*\*\*To ensure the interest of the stakeholders and participants are protected, the NLRC will review and duly approve any franchise agreement before it is implemented.**